

STEP 1 - Complete the Creative Montessori Academy Enrollment Form online.

- Your Enrollment Form will include your child's personal information and should be submitted online.

****You can upload the proof of birth, immunization records, proof of residency and health appraisal during the online application process. Once you submit the Pre-Enrollment Form, we will contact you about all other documents and to see if you would like an enrollment folder mailed to your home.***

STEP 2 - Provide the state required documents to complete the registration process.

- Child's proof of age

A copy of the Student's official birth certificate or other reliable proof must be provided to verify age. Proof of date of birth may be one of the following:

- Original Birth Certificate
- Affidavit of Parentage
- Hospital Certificate
- Passport
- Baptism or Church Certificate
- Immigration Documents

- Proof of residency

A copy of the legal guardian's proof of residency may be one of the following:

- Driver's License
- Passport
- Lease/Rental Agreement
- State ID Card
- Utility Bill

- Most recent immunization records

If you choose not to immunize your child, you will need to provide a waiver certificate that can be obtained from your county health department.

STEP 3 - Bring in Documents and Fill Out Forms

1. Preschool Tuition Agreement & \$50 Registration Fee
2. Health Appraisal within the last 12 months (must be turned in prior to the start of school but can be turned in after the other paperwork is completed)

You will receive an email over the summer regarding things your child will need for preschool such as lunch, snack, nap items, etc.