

Parent Code of Conduct

Purpose and Scope

The purpose of the Parent Code of Conduct is to provide a mutual understanding to all parents/guardians and visitors to our school about conduct expectations while on school property, at school district events, and when interacting with Academy staff and students.

Expectations:

1. Teachers, administrators and parents/guardians want all children to learn in a safe environment
2. All parents/guardians and visitors, as well as all members of the school community, deserve to be treated with respect
3. The school should be provided an opportunity to resolve issues of concern before public criticism.

Prohibited Behaviors

In order to provide a peaceful and safe school environment, the Academy prohibits the following behaviors by parents/guardians and visitors:

1. Abusive, threatening, profane or harassing communication, either in person, by e-mail or text/voicemail/phone, social media, or other written or verbal communication.
2. Disruptive behavior that interferes or threatens to interfere with Academy operations, including the effective operation of a classroom, an employee's office or duty station, a campus lobby, or school grounds, including all school events, parking lots and car-pickup.
3. Threatening to do bodily harm to an Academy employee, visitors, fellow parent/guardians or students.
4. Threatening to damage the property of an Academy employee, visitors, fellow parent/guardians or students.
5. Damaging or destruction of school property or the property of an Academy employee, visitors, fellow parent/guardians or students.

Conflict Resolution Process

Conflicts and disagreements may arise, but it is essential to handle them constructively. Dr. Montessori believed that "peace is what every human being is craving for, and it can be brought about by humanity through the child." We encourage parents to resolve conflicts through peaceful and respectful dialogue. If a conflict cannot be resolved independently, parents should follow these steps:

1. Communicate Directly: Attempt to resolve the issue by following the chain of communication outlined in the Student & Family Handbook
2. Follow School Procedures: Adhere to the school's formal procedures for conflict resolution, which may include meetings with school leadership.

Consequences

Violation of the Visitor Code of Conduct will result in the following, depending on the severity of behavior:

- Meeting: Required meeting (phone, virtual, or in-person) with school leadership to address the behavior.
- Warning: A formal warning issued by the school administration in writing.
- Restricted Access: Limitations on participation in school activities or access to school grounds.
- Disciplinary Action: Further disciplinary actions as deemed necessary by the school administration, up to and including removal from the school community.

Consequences for violation of the Visitor Code of Conduct will not prevent or restrict the parent/guardian from working collaboratively with the Academy to meet the child's educational needs, nor will a parent/guardian be excluded from a child's IEP or 504 meeting.

Communication Expectations

School staff and administration may not always be available to speak with you immediately. The only way to ensure that you can speak with a staff member or administrator is to schedule an appointment.

Staff and administrators have a practice of attempting to return all phone calls/emails within one school day. Your calls and visits will be responded to consistent with this practice if someone is not immediately available to speak with you.

It is recommended that meetings and appointments are scheduled in advance to ensure that staff can provide the necessary time and attention.